

Courses

Congressional Dynamics and the Legislative Process


Do you need to understand, or train others in, how a bill becomes law, basic congressional operations, the amendment tree or where in the legislative and public policy process you can have an impact? Do you have questions about Capitol Hill dynamics that no one can answer (or that you're too afraid to ask)?

If your job requires you to understand, follow, and impact legislation, or if you're new to government affairs, here's your chance to get up to speed in one information-packed day.

This seminar provides an in-depth examination of congressional operations, House and Senate legislative procedures, the work of committees, floor procedures, reconciliation of differences between houses and presidential action.

Leadership Competencies emphasized in this course:

External Awareness • Strategic Thinking
Accountability • Partnering • Political Savvy

 *This is a required course for the Certificate in Congressional Operations.*

Topics

- Overview of the Legislative Process
- Introduction and Referral of Legislation
- The Work of Committees: Hearings, Markups and Committee Reports
- How the Senate Schedules and Votes on Legislation; How Legislation Gets to the House Floor and House Floor Procedures
- Reconciling Differences between the House and Senate; Presidential Action

This course is available for custom on-site training on GSA Advantage® as a 1- to 4-day program.

**Contact us for details:
703-739-3790, ext. 112.**

"Tons of info. Very good program."

Manager State Government Affairs, Eastman Kodak Co.

"Perfect balance of basic historical background and complex procedural info. Strongly recommend."

Public Affairs Specialist, Office of Justice Programs

"Highly recommended."

Workshop Attendee, Office of the Secretary of the Navy

"I have tried to learn this info by watching C-SPAN and reading, but this class is what I needed to bring it all together."

"Very helpful seminar—useful for anyone trying to make sense of the US legislative process. Thanks!!"

Vice President of Public Affairs, WesCorp

Related Training:

- Capitol Hill Workshop
- Drafting Federal Legislation and Amendments
- Advanced Legislative Strategies
- Advanced Legislative Drafting
- How to Research and Compile Legislative Histories
- How to Find, Track, and Monitor Congressional Documents: Going Beyond Thomas
- Understanding Congressional Budgeting and Appropriations



Approved for .6 CEUs from George Mason University.



Course materials include the Training Edition of the *Congressional Deskbook*.

Time and Dates

9:00 am to 4:30 pm

- December 7, 2011
- February 3, 2012
- June 7, 2012
- September 14, 2012
- December 7, 2012
- February 8, 2013

See web site for course location in Washington, DC.

Registration Fee: \$595

To register, fax or mail completed registration form on inside back cover, or online.

Express Registration and Order Form

Please make photocopies for additional registrations and orders.

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(Registration and any applicable administrative fees must be paid in full to attend a course.)

- Check** Make checks payable to: The Capitol.Net, Inc.
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