

Rave Reviews

“An incoming budget analyst should be required to take this.”

Program Analyst, Budget Division, National Science Foundation

“Would recommend to someone with little or no previous congressional experience.”

Program Analyst, DEA

“I would encourage people with the same work experience [5 years] to attend this program. It has enhanced my understanding, cleared confusion, and dusted off previous knowledge.”

Manager, Food Distributors International

“Excellent overview of the government and the legislative process.”

Workshop Attendee, Sandia National Laboratories

Related Training:

- Congressional Dynamics and the Legislative Process
- Capitol Hill Workshop
- How to Find, Track, and Monitor Congressional Documents: Going Beyond Thomas
- Understanding Congressional Budgeting and Appropriations

Congress in a Nutshell

Understanding Congress

Our Washington insiders provide an exceptional overview of the process, the leadership and the politics of Congress for those who need to know more than the basics about the legislative branch.

This course explores:

- The constitutional powers granted to Congress
- Legislative branch structure
- House and Senate formal and informal leadership
- How power politics play in the hallways and cloakrooms
- How a bill becomes law from introduction and referral of legislation through presidential action

Our basic congressional primer is an intensive half-day session covering the House and Senate, their differences, congressional leadership and more. This class is an excellent introduction to Congress for anyone new to government affairs or needing a refresher.

Leadership Competencies emphasized in this course:

External Awareness • Strategic Thinking • Political Savvy

Agenda

- 9:00 Introduction to Congress and Capitol Hill
- 10:00 Break
- 10:10 The Path of Legislation
- 11:40 Break
- 11:50 Politics and Leadership in Congress
- 1:00 Complete Evaluations; Course Concludes

Time and Dates

9:00 am to 1:00 pm

- December 2, 2009
- February 10, 2010
- June 3, 2010
- September 15, 2010
- December 2, 2010
- February 3, 2011

See web site for course location in Washington, DC.

Registration Fee: \$395

To register, fax or mail completed registration form on inside back cover, or online.



Approved for .4 CEU credits from George Mason University.



Course materials include Chapter 8 from the *Congressional Deskbook*.

Course URL and secure online registration:
thecapitol.net/cn.htm or CongressInaNutshell.com

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