



Advanced Federal Budget Process

Get an advanced understanding of the budget process.

This course is helpful if your staff needs to learn the little-known tips and precise terminology that can help them follow—and protect—your organization’s budgetary interests.

"Strongly recommend this course to other members in my of- fice. Superb presentation." *Legislative Policy Analyst for HQ USAF*

- Overview of current budget politics and how federal budgeting works today.
- Gain the knowledge to help increase your chances of boosting funds or staving off cuts.
- Understand the budget resolution process as well as differences between, and the importance of, authorizations and appropriations.
- Be able to recognize various budget documents and how to use them most effectively.
- View tapes of budgetary floor action and join a valu- able hands-on exercise.

Sample 2-day Agenda

Day One	Day Two
8:30 Welcome and Introduction 8:35 The Battle of the Budget 9:30 Congressional Budgeting Today 10:00 Break 10:15 Begin "Walk Through" of Budget Documents STAGE I: The Congressional Budget Resolution Process 12:00 Lunch 1:00 STAGE II: Authorizations 2:15 Break 2:30 STAGE III: Appropriations 4:00 Day 1 Concludes	8:30 STAGE III continued: Appropriations 9:15 Videotape of Floor Action on Appropriations (20 min) 9:35 Break 9:45 STAGE IV: Final Actions on Appropriations and the Reconciliation Process 11:45 Lunch 12:45 Introduction to Budget Tracking Practicum 1:55 Review Practicum "Solution" 2:00 STAGE V: Implementing the Budget 2:45 Outlook for the Budget Process 4:00 Complete Program Evaluations / Conference Concludes <small>Copyright © 2004 by TheCapitol.Net, Inc. All Rights Reserved</small>

Sample Agendas: See how others have used our training. Selected sample agendas from actual programs designed for previous clients are on our web site at www.SampleAgendas.com

Faculty: Our faculty for this course are all Hill veterans with current budget experience.

When: Requires two full days (usually 8:30 a.m. to 4:00 p.m.) (If you want a shorter program, ask about our one-day Understanding Congressional Budgeting course.)

Where: Your location

Who: This course has been presented to thousands of staff, including program analysts and auditors, at GS and SES levels, in civilian agencies and military departments.

Course Fee: Inside the Washington, DC metropolitan area, when the course is offered on the client’s site with lunch provided by the client, this course is cost-effective with as few as twenty attendees. *Customization saves staff travel-time, provides confidentiality and allows organization-specific issues to be addressed by the instructor.*

Questions: For more information and to get a custom program quote and date availability, call: 202-678-1600.



TheCapitol.Net is a non-partisan firm and the exclusive provider of Congressional Quarterly Executive Conferences.
www.thecapitol.net PO Box 25706, Alexandria, VA 22313-5706 202-678-1600 fax 202-466-5370