

TheCapitol.Net's Executive Conference:
Understanding Congress, the Legislative Process, and Tracking Legislation

Presented for (multi-national corporation)

(Agenda from a custom program presented in 2000. To tailor this program for your organization, call us.)
Raleigh, NC Monday, _____, 2000

- 9:00 Welcome**
- 9:05 Introduction to Congress, Capitol Hill and Congressional Leadership**
- Nature of and differences between House and Senate
 - Why Congress behaves the way it does
 - The many different responsibilities of members
 - Formal and informal leadership in Congress
 - Committee assignments and seniority system
- 10:00 Break**
- 10:15 The Path of Legislation** *(a break will be taken at a convenient time)*
- Overview of the Legislative Process and what drives today's legislative process
- *Differences between House and Senate procedures
 - *How Congress has changed under the Republican majority
 - *Brief review of the congressional budget process: Budget Resolution, Authorizations and Appropriations, Discretionary vs Mandatory spending, etc
- Introduction and Referral of Legislation
- *Where do the ideas for bills come from
 - *Drafting of legislation
 - *Introduction and obtaining cosponsors
 - *Referral of bills to committees
- The Work of Committees: Hearings, Markups and Committee Reports
- *Types of committees: standing, select, special, joint
 - *The work of subcommittees: hearings and markups
 - *Committee reports
- Scheduling and Voting on Legislation in the House and Senate
- Reconciling Differences Between the House and Senate, and Presidential Action
- 12:00 Lunch**
- 12:50 Move to computer training facility**
- 1:00 Overview of Congressional Documents**
- The Legislative Process and Corresponding Documents
- Types and Versions of Legislation
- 1:40 Committee Documents**
- Committee Hearing
- Committee Markup
- Committee Report
- 2:15 Break**
- 2:30 Leadership Documents and Legislative Advisories**
- Resolutions from the House Rules Committee
- The Congressional Record
- 3:50 Break**
- 4:00 Conference and Presidential Documents**
- Conference Report
- Public Law
- A Working Example: Following a Bill through the Process
- 4:30 Complete evaluations and program concludes**

Copyright 2002 by TheCapitol.Net, Inc. All Rights Reserved.

TheCapitol.Net is a non-partisan firm, and the opinions of its speakers, clients, and of the owners and operators of its vendors do not represent those of TheCapitol.Net.

EXCLUSIVE PROVIDER OF CONGRESSIONAL QUARTERLY EXECUTIVE CONFERENCES

202-678-1600 www.TheCapitol.Net