

*TheCapitol.Net's Executive Conference:*  
**Advanced Legislative Workshop**

**Presented for (security agency)**

*(Agenda from a custom program presented for a client in 2002. To tailor this program for your organization, call us.)*  
Washington, DC

Day 1: Thursday

**9:00 Welcome and Introduction**  
*TheCapitol.Net*

**9:05 Congress, the Media and the Intelligence Community**  
*Security/intelligence reporter*

An experienced reporter will discuss the relationship between Congress and the intelligence community including the dynamics of intelligence-related congressional committees. He will also examine the role of the media and the way it covers the intelligence community.

**10:10 Break**

**10:20 The Dynamics of Congress**  
*Congressional expert*

The session will explore the balance of three elements -- policy, politics and procedure -- that is needed to promote legislation and create law. This speaker will discuss the internal dynamics of the House and Senate, and how the two houses interact to ultimately make law. Some of the accomplishments and failures of the 107th Congress' first session, as well as what to expect in the second session, will be addressed.

**11:15 Today's Legislative Process**  
*Congressional expert*

This session will provide an overview of the legislative process. The instructor will track legislation from its introduction and referral, through committee hearings and markups, scheduling, amending and floor action, reconciling differences between the houses, to presidential action. The discussion will include legislative strategy and the interaction among the House, Senate and Administration.

**12:30 Lunch**

**1:30 Elements of Decision Making in Washington**  
*Congressional expert*

The many forces that influence policy development in Washington, D.C. will be discussed in a macro and micro sense, with emphasis on how intelligence legislation is shaped. Discussion will include Congress' interactions with the White House, executive agencies, the media, and other political players.

**2:40 Break**

**2:50 Campaign and Election Trends and the 2002 Election**  
*Political expert*

The speaker will take an insightful look at the trends in how campaigns, political communication and elections are conducted in the United States. He will look ahead to the November 2002 mid-term elections and discuss how recent events might impact campaign and election conduct.

**4:00 Program Concludes for Day One**

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Day 2: Friday, November 2

**9:00 Congressional Budgeting Today**

*Federal budget expert*

This segment will provide the participants with an overview of the congressional budgeting process. The discussion will include the budget timetable, the players, the budget rules, the relationship between the economy and the budget, and the impact of recent events on intelligence budgets.

**10:10 Break**

**10:20 Authorization and Appropriation Processes**

*Federal budget expert*

The speaker will discuss the authorization and appropriation processes for intelligence legislation. He will explain how appropriation bills are unique, and review the specific rules and procedures in place to move this "must-pass" legislation through the process. How authorizing language and appropriating language are related to one another, and the nuances of language in appropriations bills and reports will be discussed.

**11:30 Lunch**

**12:30 Politics and Leadership in the 107<sup>th</sup> Congress**

*Political expert*

This session will focus on the formal and informal leadership structures in the House and Senate as well as the current politics and personalities of the players. The speaker will provide insight into the internal struggles in each party and each chamber, and how these affect policymaking, congressional-executive relations, and the intelligence community. He will also discuss redistricting and the battle for House and Senate control in 2002.

**1:30 Break**

**1:45 The Work of Congressional Intelligence Staff**

*Congressional staff*

A panel of congressional staffers who handle intelligence issues will discuss their office structures and hierarchies, responsibilities, legislative schedules and priorities. They will discuss the current issue agenda in intelligence and relate their views on the dynamics of intelligence policy making, and the Hill's relationship with intelligence agencies.

**3:00 Break**

**3:10 The Role of the Executive Branch in the Legislative Process**

*Staffer, Office of Management and Budget*

The speaker will examine the role of the Executive Branch in the legislative process from initial proposal, to draft legislation, through congressional consideration, to signing ceremony in the Rose Garden. Discussion will include the important – yet little-known – role of the Office of Management and Budget in the formulation and approval of legislation and the President's official policy program.

**4:00 Complete Evaluations and Program Concludes**

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